



POLICY

NSW BOCCIA

SUCCESSION PLANNING POLICY

Purpose:

To ensure that the operations of BNSW, and the development of Boccia as a viable community sport, is continued efficiently when the BNSW Committee experiences changes in membership. This will typically happen when membership of the Committee is reviewed and potentially changed at each Annual General Meeting.

See related policies;

- Business Planning

Policy Procedures:

1. While roles within the Committee are defined, where possible, two members will work together to ensure that information and knowledge is shared. For example; The President will share all information and role duties with the Vice President; The Treasurer will be assisted closely by the Secretary; and the President and Secretary will share the administrative duties.
2. All members will be encouraged to apply for Committee positions and can join the Committee to observe proceedings.
3. Members interested in applying for positions are encouraged to shadow current Committee members to learn about the roles that interest them. This would include attending Committee meetings, and assisting with role duties.
4. Each new Committee can re-draft the Business Plan, and only need use the previous Committee's plan as a tool of reference.
5. Non-voting positions on the committee may be used as training.

This policy will be reviewed by the Committee on a biannual basis.

A copy will be posted on the Boccia NSW website.

Any complaints about this policy should be made in writing to the Committee, and will be considered at the next possible Committee meeting.

Date presented to the Boccia NSW Committee: 00/00/2011

Date approved by the Boccia NSW Committee: 08/08/13

Date of next review: 00/08/2015