



POLICY

NSW BOCCIA

CORPORATE GOVERNANCE POLICY - INCORPORATING THE CODE OF PRACTICE

Purpose:

To ensure that appropriate responsibility for delivering activities is taken by the BNSW Committee with respect to the safety, wellbeing, and the reasonable expectations of the membership at all BNSW activities and events

Refer to related policies and documents;

- Constitution of Incorporation
- Mission Statement
- Risk management
- Auditing

Policy Procedures to ensure the following:

1. Adhere to the Constitution of BNSW - see articles and procedures of the constitution
2. Adhere to the policies and procedures of BNSW – see all BNSW policies
3. Ensure appropriate auditing procedures are maintained – see financial reports, invoicing and receipting procedures
4. Ensure adequate public liability insurance is in place to cover all activities and events – see BNSW Committee minutes
5. Ensure all activities are carried out in a safe manner – see Risk Management Policy
6. Ensure transparency in how the BNSW Committee operates, makes decisions and reviews its activities and events – see BNSW Committee Minutes
7. All members are actively encouraged to participate in the operations of the BNSW Committee, and to suggest new ideas that will improve operations and the delivery of events and activities
8. Where issues have not been resolved satisfactorily, members are encouraged to submit a written letter or email of complaint to be minuted and reviewed by the BNSW Committee. Complainants are encouraged to seek advice from external sport bodies, or community agencies, if they feel that a “fair process” has not been followed. The BNSW Committee will seek advice and direction from external agencies with whom it is affiliated i.e. NSW Sport & Recreation

Note: These procedures will act as the code of practice for the BNSW Committee

This policy will be reviewed by the Committee on an annual basis.

A copy will be posted on the Boccia NSW website.

Any complaints about this policy should be made in writing to the Committee, and will be considered at the next possible Committee meeting.

Date presented to the Boccia NSW Committee: 24/02/2014

Date approved by the Boccia NSW Committee:

Date of next review: 24/08/2014